

Bus Evacuation Drill Sheet

Mason County Schools

The standard for real drills is to completely evacuate the bus within two (2) minutes. Drivers shall follow the evacuation strategies specified in the Pupil Transportation Management Manual published by the Department of Education

Date of Drill ____/____/____ Time _____ Bus # _____

Name of School _____ Principal _____

Weather conditions _____

Total time taken to evacuate _____

Number of students in each grade taking part in the evacuation drill:

____ Pre School	____ 3rd grade	____ 6th grade	____ 9th grade
____ Kindergarten	____ 4th grade	____ 7th grade	____ 10th grade
____ 1st grade	____ 5th grade	____ 8th grade	____ 11th grade
____ 2nd grade			____ 12th grade
____ Total # Students	____ Total # Students	____ Total # Students	____ Total # Students

Number of students using the following:

Crutches ____ Wheelchair ____ Child Safety Restraint System ____

Other ____ (please specify special needs) _____

Check type of evacuation practiced:

____ Front ____ Rear ____ Side ____ Front & Rear ____ Front & Side

____ Front, Rear, & Side ____ Emergency Window/hatches/windshield

Drill was conducted by:

____ Principal Designee ____ Bus Driver ____ Central Office designee

Comments: (Include any comments about safety or problems encountered during the drill)

For each drill, the principal designee shall complete and keep on file this form and provide a copy to the Superintendent/designee as required

____ Principal/Designee's Signature _____ Date

____ Bus driver Signature _____ Date

____ Central office/Designee _____ Date